

## Parliamentary Procedures at a Glance

The motions are listed in established order of precedence

To Do This	You Say This	May you interrupt speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What vote is required?
Adjourn the meeting	I move that we adjourn the meeting	No	Must be seconded	Not debatable	Not amendable	Majority vote
Recess the meeting	I move that we recess until...	No	Must be seconded	Not debatable		Majority vote
Complain about noise, room temperature, etc.	Point of privilege		No second needed	Not debatable*	Not amendable	No vote required**
Suspend further consideration of something	I move we table it	No	Must be seconded	Not debatable	Not amendable	Majority vote
End debate	I move the previous question ( I call the question)	No	Must be seconded	Not debatable	Not amendable	Two-thirds vote
Postpone consideration of something	I move we postpone this matter until...	No	Must be seconded	Debatable	Amendable	Two-thirds vote
Have something studied further	I move we refer this to committee	No	Must be seconded	Debatable	Amendable	Majority vote
Amend a motion	I move that this motion be amended by...	No	Must be seconded	Debatable	Amendable	Majority vote
Introduce business ( a primary motion)	I move that...	No	Must be seconded	Debatable	Amendable	Majority vote

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\* In this case any resulting motion is debatable

\*\* Chair decides

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Object to a procedure or to a personal affront	Point of order	Yes	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	Point of information	if urgent	No second needed	Not debatable	Not amendable	No vote required
Object to considering some undiplomatic or improper matter	I object to consideration of this question	Yes	No second needed	Not debatable	Not amendable	Two-thirds vote
Take up a matter previously tabled	I move we take from the table...	No	Must be seconded	Not debatable	Not amendable	Majority vote
Reconsider something previously tabled	I move we now ( or later) reconsider our action relative to...	Yes	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote
Consider something out of scheduled order	I move we suspend the rules and consider...	No	Must be seconded	Not debatable	Not amendable	Two-thirds vote
Vote on a ruling by the	I appeal the chair's decision	Yes	Must be	Debatable	Not amendable	Majority in the

chair				seconded				negative to reverse the chair's decision
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